



# MALAWI ELECTORAL COMMISSION

## INVITATION TO TENDER

**Tender Names:** Supply of goods and Services  
**Reference Numbers:** 1. MEC/2017/2018/TPE/NCB/011  
2. MEC/2017/2018/TPE/NCB/012  
**Organization:** Malawi Electoral Commission  
**Country :** Malawi

The Malawi Electoral Commission (MEC) is inviting tenders for the Procurement of various electoral materials and services for 2019 Tripartite Elections

### **SUPPLY OF REGISTRATION MATERIALS- TENDER NUMBER MEC/2017/2018/TPE/NCB/011**

| <b>Item Number</b> | <b>Description of Goods or Related Services</b> | <b>Quantity</b> | <b>Unit of Measure</b> |
|--------------------|---|-----------------|------------------------|
| Lot 1              | Registration Kits- Re-tender                    | Various         | Each                   |
| Lot 2              | Registration Materials                          | Various         | Each                   |
| Lot 3              | Registration Printing Materials                 | Various         | Each                   |

### **PROVISION OF INTERNET SERVICES - TENDER NUMBER MEC/2017/2018/TPE/NCB/012**

| <b>Item Number</b> | <b>Description of Goods or Related Services</b>                         | <b>Quantity</b> | <b>Unit of Measure</b> |
|--------------------|---|-----------------|------------------------|
| Lot 1              | Provision of internet Services at MEC Headquarters and Regional Offices | Various         | Each                   |

Bidding will be conducted using National Competitive Bidding (NCB) Procurement Procedures specified in the Public Procurement Law of the Government of the Republic of Malawi and is open to all eligible Bidders.

Interested Bidders or their Representatives must bid through a Bidding Document that Malawi Electoral Commission has prepared in English language and can be obtained at Malawi Electoral Commission Headquarters Procurement Department Chisankho House, Off Chileka Road at a Non-Refundable Fee of **MK10,000.00** .

Closing date for receiving bids is **6<sup>th</sup> March 2018** at **14 hours Malawi local time** and opening shall commence at the same time at the address specified below in the presence of bidders or their representatives who may wish to attend. Late bids shall be rejected

Bids marked on the outer envelope with tender name and reference number must be deposited in the Tender Box Located at the reception area – ground floor of Malawi Electoral Commission Headquarters, Chisankho House, and must be addressed to the following:

The Chairperson  
Internal Procurement Committee  
Malawi Electoral Commission  
Chisankho House, Off Chileka Road  
Opposite Mwaiwathu Hospital  
Private Bag 113  
Blantyre, Malawi  
Email: [echilapondwa@yahoo.co.uk](mailto:echilapondwa@yahoo.co.uk)

MEC reserves the right to withdraw any or all items at any time in the bidding process. MEC further reserves the right not to accept the lowest bid or may exercise this right to reject all bids received.