



MALAWI ELECTORAL COMMISSION

INVITATION TO APPLY FOR ACCREDITATION FOR CSOs TO CONDUCT CIVIC AND VOTER EDUCATION FOR 2025 GENERAL ELECTION

The Malawi Electoral Commission (MEC) is a constitutional body created under Section 75 of the Constitution of the Republic of Malawi to supervise and direct the conduct of all statutory elections namely; Presidential, Parliamentary, Local Government and Referenda. In addition to this MEC has the “*mandate to exercise its functions according to provisions of Section 76 of the Constitution of the Republic of Malawi. Among its duties and functions, MEC has the mandate to promote public awareness of electoral matters through the media and other appropriate and effective means and to conduct civic and voter education on such matters*” (Section 8 (1) (j) of the Malawi Electoral Commission Act).

MEC is, therefore calling upon interested CSOs (NGOs and FBOs only) to apply for accreditation to conduct civic and voter education (CVE) in preparation for the 2025 General Election.

Applicants should attach proof that they: -

- (a) Are duly registered in accordance with the Malawi laws, i.e., registered with the NGO Regulatory Authority (NGORA), Council for Non-governmental Organizations in Malawi (CONGOMA) and Registrar of Companies, Malawi Revenue Authority and Disposable of Assets Authority (PPDA).
- (b) Have previous and relevant experience in the field of democracy, elections, and civic and voter education in past elections.
- (c) Have well established structures with adequate offices at Headquarters as well as a strong district presence.
- (d) Are managed or controlled by a Committee, Board or Trust with existing verifiable accountability mechanisms.
- (e) Have competent and adequate staff to be deployed to implement the planned CVE activities.

In addition, the service providers should be prepared to sign an agreement with the Malawi Electoral Commission to abide by the Code of Conduct and be prepared to work with Constituency Civic and Voter Education Assistants (CCVEAs).

Interested CSOs should collect Application Forms for CSOs and Code of Conduct for Accredited CSOs at MEC offices, or request through email to accreditation@mec.org.mw. The forms can also be downloaded at MEC website: www.mec.org.mw/accreditation. Completed application forms should be hand delivered or sent to the following addresses by close of business on **31st January, 2024**.

The Chief Elections Officer
Malawi Electoral Commission
Development House
Private Bag 113
LILONGWE

Regional Elections Management Office (South)
P O Box 30873
CHICHIRI, BLANTYRE 3

Regional Elections Management Office (Centre)
Mtunthama Drive Area 3
Private Bag A134
LILONGWE

Regional Elections Management Office (North)
Lutho Arcade
Private Bag 200
MZUZU

Submission after the deadline will not be accepted.

Please take note that CSOs that have experience in or deal with issues of gender, women empowerment, youth and people with disabilities are strongly encouraged to apply.

For further information, please contact Christina Kumwenda from Civic and Voter Education Directorate of MEC on 099852300.